SHOUT TMO - Board Meeting Minutes

Date: 25 September 2025

Venue: SHOUT TMO Office

Time: 5 pm (starts), finished 7 pm

Chaired by: Nadine K Taylor (Treasurer)

Attended

Nadine Taylor (NT)

Mr Abdulla (AB)

Louise WARHURST (LW)

Frank Lilley (FL)

Mr Ola Balogano (OB)

Kathryn Roberts (KR)

Debra Johnson (DJ)

Apologies

Alan PURSLOW (AP)

Cheryl Lilley (CL)

Khaled Farhat (KF)

Sarah Gibson (SG)

Absent

Lukitha Wilson (LW)

1. Attendance & Confirmation

- Present: 7 Board Members
- Apologies: 4
- Absence: 1

- The meeting was confirmed as quorate.
- Previous meeting minutes were reviewed and unanimously approved.

2. Board Affairs

- New Board Member Ms Debbie was formally welcomed.
- No membership suspensions.
- All approved.

3. AVIM Rent Affairs

- Draft letter and action timeline endorsed.
- Matter referred to Executive Sub-Committee with full Board backing.
- Approved.

4. Companies House

- Agreement to obtain up-to-date director listings from Companies House (via HM or online).
- Approved.

5. Financial Update

- Current balance: £58,000 after all bills, pensions, salaries, and invoices.
- Expenditure authorised for ivy removal, tree works, equipment purchases, estate cleaning, and office purchase (linked to Digital Transformation).
- Approved.

6. SHOUT Activities

- Ongoing estate cleaning, ivy removal, litter picking, weed control, and garden support for vulnerable residents to continue, within budget.
- Approved.

7. Environmental

- Updates noted on:
- • Estate walkabouts and volunteer programme.
- • Bin and CCTV installation.
- • Bush removal at Barcombe Walk.
- • Tree cutting (Kilnside Drive and Portwood Walk).
- • Knotweed removal (Homelands Walk).
- • Back garden seed plantation at SHOUT TMO office.

- All actions approved.

8. Repairs & Operations

- MCC: No liaison officer yet; continue chasing MMA Draft & Dues.
- Equans: Contracts continue until MCC approvals; chase for updates.
- Preparation for SHOUT TMO to take over repair elements confirmed.
- Approved.

9. Regulatory & Policy

- NFTMO authorised to use SHOUT Office for meetings.
- Manchester Move changes noted (Band 1 award replaced with panel assessment).
- Approved.

10. Digital Transformation & Office Modernisation

- Ongoing digital initiatives endorsed:
- • Tenant and office admin online.
- • Mobile app prototypes (iOS & Android).
- • Online repair reporting system.
- • Software approvals: data sheet display, OpenAI subscription, support ticket system.
- • Cancellations: Adobe subscription.
- • Email newsletter development in progress.
- All approved.

11. Sub-Committee Reports

- Finance: Confirmation statement & tax return approved; hardship fund confirmed.
- HR: Engagement of Peninsula HR approved.
- Allocation: 1 internal transfer application approved for shortlisting.
- Events & Community: Updates noted and approved.
- All approved.

12. Any Other Business

- Agreement to arrange 2 skip hires, procure 5 bins, and install 5 SIM-powered CCTVs.
- Ginneul management to be queried.
- Approved.

13. Next Meeting

- Scheduled for 6th November 2025.

- Approved.

Closing

The Chair thanked all members for their attendance and contributions. Meeting closed at 7 pm

Signed: (as signed and stamped)

Chair of the meeting

Date: 25/09/25